



Situational factors and communication inclusion

Many factors can influence who is included in a communication. Here is a list of some.



Time

- Time of day, day of the week.
- Time to read information and prepare before an interaction.
Sending information beforehand means people know exactly what to expect.
- Time to understand and express yourself during an interaction.
- Time to take in and respond to information after an interaction.



Place

- Quiet and private or buzzy and public
- Lighting and noise levels
- Physically access to the building
- Ways of getting to the place – on foot, car, bus, train, tram
- Parking, parking for people with disability
- Inclusive door signs and direction signs outside and inside



People

- Number of people a person is required to communicate with at a time - one person, a small group, a large group or a crowd.
- Relationship with the people they are asked to communicate with – are they familiar, strangers, peers, managers?



Supports

Availability of communication supports such as

- Community language translation and / or interpreting
- Sign language interpreter
- Captions
- Hearing loop
- Large print
- Braille
- Communication Aid friendly online accessibility
- Other support needs may include, for example
- Creche facilities
- Dietary needs
- Funding to attend

Contact Communication Inclusion People any way you find easiest



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